

VERNON FREE LIBRARY BOARD OF TRUSTEES
MONTHLY MEETING MINUTES
Wednesday, 11/15/06
5:45 pm

PRESENT:

Sallie May, Christine Fredericks, Kathy Halvey, Jane Olmstead and Library Director Adrienne Boudreau.

Absent: Beth Eriksson, (We forgot to advise her of meeting)

SECRETARY'S REPORT:

No minutes at this meeting.

TREASURER'S REPORT:

The treasurer passed out a Budget Report for 07/0/06 thru 10/31/06, a budget report for 7/1/06 thru 06/40/07, and a register report 10/1/06 thru 10/31/06. Balance in Treasury as of 10/31/06 is \$35,389.64. After discussion, the report was accepted, pending audit.

UNFINISHED BUSINESS:

We continued the discussion of budget items.

1. Salaries/Staff: The town is plugging in a 5% increase in their budgets so that they will have something to work with. It is not clear what they are actually planning on giving for raises.
2. Until we can decide what we want to do about expanding library hours, it is difficult to ascertain whether or not we need to hire a third person or if we can continue to "get by" with two and the Director. This was discussed extensively. It was felt that we need to make a mailing to every household asking when the townspeople would most like to see us open. Adrienne will see if we can mail something out using the Town's bulk postal rate. One current staff is clear that she doesn't care to work more evening hours. The other's position has not been clarified to the Board. The Director also expressed her desire to go to 40 hours. Her Daycare charges for 40 hours per week whether the children are there or not, so she would like to work those hours. For purpose of the budget, we did figure the Director's salary at 40 hours, and hopefully, we can make a decision next meeting regarding expansion of hours open so that we will know what to budget for all personnel.
3. The secretary reiterated to the Director that she is available to stop by after work or come up from home if there is an emergency and someone needs to be at the library to assist in the closing of same any night this winter.

NEW BUSINESS:

There was no real New business to discuss at this meeting.

The Secretary did ask if it would be acceptable to e-mail the Minutes to everyone rather than mail them, thus saving approximately \$20 per year in postage. Everyone was agreeable to this.

There being no further business, the meeting was adjourned about 8:30 pm. Snacks were provided by Jane Olmstead, and were delicious. The next meeting will be held on Wednesday, December 13th at 5:30 pm. Beth, it's your turn to feed us, or let Kathy know and she will do it.

Respectfully submitted,

Christine Fredericks, Chairman

Sallie J. May, Secretary

Sjm1130_98 – VFL Minutes