

VERNON FREE LIBRARY BOARD OF TRUSTEES  
MONTHLY MEETING MINUTES  
Wednesday, December 13, 2006  
5:30 pm

**PRESENT:**

Sallie May, Christine Fredericks, Beth Eriksson, Kathy Halvey, Jane Olmstead and Library Director Adrienne Boudreau.

**SECRETARY'S REPORT:**

Minutes of the November meeting were read. With one minor correction, the minutes were accepted. .

**TREASURER'S REPORT:**

The treasurer passed out her reports. The balance in Treasury as of 11/30/06 is \$33,657.25. After discussion, the report was accepted, pending audit.

**DIRECTOR'S REPORT:**

1. Due to lack of expressed interest, rather than have a Seasonal party for children on 12/19 it has been changed to a "movie nite" and a children-appropriate movie will be shown.
2. Survey – we do qualify to use the Town's bulk rate. If we put a postcard in the newspaper Mike says that we would pay only the postage on those cards that are returned.
3. Adrienne reported going to Dummerston School to help with cataloguing. Talked with Sue about coming down to Vernon Library to talk about starting Friends group. ?February.
4. Has moved the circulation desk to spot formerly occupied by videos and Books on Tape. Some bugs to iron out but gives staff much clearer viewing of all library areas. The videos and books on tape fill the spot where the desk was very nicely!

**Break for delicious food by Beth!!**

**UNFINISHED BUSINESS:**

We reviewed the draft of the budget that Jane had worked up. Went over figures, adding, subtracting, and making what changes we felt were necessary to finalize the budget.

Discussed the Trustees Report and the Library Director's Report for the town report.

**NEW BUSINESS:**

Formally received the news of the resignation of staff member Arleen Huesmann, which was effective December 9, 2006. The Board accepted this resignation with regret. Adrienne was given permission to place an ad in the local paper for a part-time person to

replace Arleen. Discussed possibility of hiring another person to act as fill-in staff person, but no firm decision made on that as yet.

Adrienne announced that the Legislative Breakfast will be February 5<sup>th</sup> at Brooks Memorial Library. Trustees are urged to attend, if possible. More information will be coming.

There being no further business, the meeting adjourned about 7:30 pm. The next meeting will be on Wednesday, January 10, 2007, at 5:30 pm. Chris will do snacks.

Agenda for next month will include:

- Visit by Auditors at 5:30
- Update on Survey
- Review of bylaws, policies, etc. (copies sent 1/4/07)
- Update on new staff hiring

Respectfully submitted,

Christine Fredericks, Chairman

Sallie J. May, Secretary

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