

**VERNON FREE LIBRARY BOARD OF TRUSTEES**  
**MONTHLY MEETING MINUTES**  
**Wednesday, October 4, 2006**

**PRESENT:**

Beth Eriksson, Jane Olmstead, Kathy Halvey, Christine Fredericks, Sallie May, Also, Adrienne Boudreau, Library Director and Carole Fredericks, facilitator (for latter part of meeting)

The meeting was called to order at 5:40 pm.

**SECRETARY'S REPORT:**

The Minutes of the previous meeting were read and accepted as presented.

**TREASURER'S REPORT:**

The Treasurer handed out the Register Report for the month of September and a yearly budget . This shows a balance in the treasury as of 06/30/06 of \$26,896.90. According to the Auditors, we need to deduct this from our budget request at town meeting. Our budget as of 9/30/06 is \$32, 218.51. After discussion, the treasurer's report was accepted as presented, pending audit.

**DIRECTOR'S REPORT:**

1. Adrienne and the staff asked for clarification as to whether the library was supposed to be closed on all of the holidays that the town celebrates, or if they could be open, but if they were open would they be entitled to time and one-half. After discussion, it was decided that the library would remain open on Martin Luther King Day, Veterans Day and Columbus Day, and the staff would be paid time and one-half for these three days.
2. Adrienne had a copy of a newspaper-type publication regarding new books that she would like to subscribe to that would be given out free to the first 50 people who wanted one. These come out on a monthly basis and the cost is \$216 per year. So voted.
3. Adrienne announced that the knitting group taught by Jean Carr will be starting on 10/13 from 3:30 to 4:30, in the rear of the library. Open to any level of knitter.
4. The scrapbooking group led by Faith Jobin and Carol Mills will meet the second Saturday of the month downstairs.
5. Adrienne spoke about the pumpkin carving party to be held on 10/19/06 from 4:30 until 6:00 downstairs. She has had a donation of 25 pumpkins from two area growers, and it is hopeful that others will bring their own pumpkins to carve. Patterns and carving tools will be available. Refreshments are planned. Adrienne asked for trustee volunteers to help out.
6. Briefly mentioned a Legislative happening at Brooks Library. More information regarding that at our November meeting.

7. Reminder of the NELA Conference October 22 – 24. Jean and Adrienne will be attending. Kathy (Monday) and Chris & Sallie (Tuesday) will help cover the library.
8. Adrienne has been attending the storytelling workshop that is being held in Norwich on September 28, October 5 and October 19.

### **UNFINISHED BUSINESS**

Talked about inviting Sue and Winnie from the Dummerston Friends of the School Library to come to our January 10 meeting to talk about starting a Friends of the Library group. More to come.

Reminded all that the meeting date starting in November has been changed to the second Wednesday of the month.

### **NEW BUSINESS:**

No really “new” business at this time.

After breaking for our usual delightful “light supper” the balance of our meeting time plus additional time was spent working with Carole Fredericks on our Long Range Planning.

We discussed getting the Friends Group organized (have Dummerston group leaders come talk to us), design and develop a brochure, write job description for the “Friends” – include funding, marketing, 501-3C. Include time commitment, regular meetings, term of office, etc. Determine who on the trustees will act as Liaison to the Friends group.

Determine that the Friends should choose their own chair, set their meeting times, etc. Determine their budget...will they raise it all, will we fund some as a “loan” and have them reimburse us once they get going?

Have an evaluation possibly six months after formation of group.

See Adrienne’s notes for complete details of evening’s discussion.

There being no further business at this time, the meeting adjourned at 8:40 PM

Jane said she would “feed” us next time!!

Respectfully submitted,

Christine Fredericks, Chairman  
Sjm0912\_VFL Minutes

Sallie J. May, Secretary

