

FINAL

**Vernon Free Library Board of Trustees
Regular Meeting
September 8, 2021**

MEMBERS PRESENT:

Joanne Leveille, Acting Chair
Kristin Bratton, Clerk
Ellen Hardy, Secretary
Ian Hefele (joined meeting at 5:30 p.m.)

STAFF:

Jean Carr, Library Director

REGULAR MEETING:

Joanne Leveille called the meeting to order at 5:20 p.m.

CHAIR'S REMARKS:

None

AGENDA ADDITIONS/CORRECTIONS:

None

APPROVAL OF MINUTES:

A motion was made by Kristin Bratton to accept the minutes of the regular August 11, 2021 minutes as written. Seconded by Ellen Hardy. Carried 3-0. Ian Hefele had not yet joined the meeting.

LIBRARY DIRECTOR'S REPORT:

- Financial: FY 21/22 expenditures are at 17% of the budget at 18.9% through the fiscal year;
- Summer Reading Program: Ran for four weeks in August with 12 juveniles and one young adult participating. The crafts and activities seemed to be enjoyed. The library also participated in Drive-In Movie Night at Northfield Drive-In with approximately 20 other libraries. Ed the Wizard entertained the children on the first and last movie nights;
- Vacation: Jean Carr will be on vacation September 11–18, 2021. Beth Armington and Abbey Buedinger will be working along with the volunteers who are regularly scheduled.

NEW BUSINESS:

- Joanne Leveille opened a discussion regarding the 2022-2023 budget. Jean Carr announced that budget meetings with the Selectboard start in two weeks and will be held on the first and third Wednesday of the month.

Jean briefly reviewed the budget items with the Trustees and will have a budget to share with the Trustees at the October meeting.

OLD BUSINESS:

- There will be a book sale on Saturday, September 18, 2021 from 8:00 a.m. to 12:00 noon at Vernon Free Library in tandem with the town wide tag sale being held the same day.
- After a brief discussion, the trustees decided to not hold a Fall Plant and Bake Sale as explored at the May 12, 2021 meeting. The trustees will discuss the Spring Plant and Bake Sale in March, 2022.
- As follow-up to the staff job description discussion, due to changes in trustee board make-up, Kristin Bratton and Ian Hefele will now work with Jean Carr on this project.
- In further fundraising discussions regarding the annual appeal, Kristin Bratton reported that she had sent an email to Lotus Graphics and to date they had not responded. Kristin will resend. Ellen Hardy reported on the \$1,000 annual grant available through C&S Wholesale for printing and well as information concerning Every-Door-Direct through the United States Postal Service.

It was also decided by the trustees that donations received from the 2021/2022 annual appeal will be utilized for library improvements.

ANNOUNCEMENTS/INFORMATION:

The next regular meeting of the Vernon Free Library Board of Trustees will be held October 13, 2021, at 5:30 p.m. This will be a hybrid meeting.

Meeting adjourned at 6:53 p.m.

Respectfully submitted,

Ellen Hardy, Recording Secretary