

**Vernon Free Library Board of Trustees
Regular Meeting Minutes
July 11, 2018**

MEMBERS PRESENT:

Bronna Zlochiver, Chair
Ellen Hardy
Janis Pereira

OTHERS PRESENT:

Jean Carr, Library Director

MEMBERS ABSENT:

Ruth Kibby, Vice Chair

GUESTS:

Joanne Leveille
Rita Mudd

REGULAR MEETING:

Bronna called to order at 4:34 pm

PUBLIC PARTICIPATION:

None

CHAIR'S REMARKS:

Bronna welcomed everyone to the meeting.

ADDITIONS/CORRECTIONS TO THE AGENDA:

None

APPROVAL OF THE MINUTES:

- ❖ **A motion was made by Janis to accept the minutes of the June 12, 2018, regular meeting of the Vernon Free Library Board of Trustees as corrected. Seconded by Ellen. Carried 3/0.**

LIBRARY DIRECTOR'S REPORT:

- ❖ Budget: Final expenditures for FY 2017-2018 are not available because some bills are still coming in.
- ❖ Town Picnic report: The circus in the morning on the Town Office Building grounds was well attended.

Refresment sales/donations	\$137.85
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The Library portion of the Basket Reffles	\$ 86.00
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The Library had games in the afternoon at the Recreation Area, which also was well attended.

- ❖ Copier: The lease for the copier will be expiring. The Library has been offered a deal for leasing a new copier that will cost slightly less than we pay now and still contract with Canon. Their service and pricing has been excellent.

- ❖ Summer Reading Program: The Summer Reading Program is in full swing; 53 children are signed up. The program ends July 28; the end of the program will be Wednesday, August 8 at 5:30 pm.

OLD BUSINESS:

- ❖ Fund raising updates:
The Vernon Cook Book is in final editing
A motion was made by Bronna to not host the Welcome Center Travel Refreshment Break on August 16, 2018. Seconded by Ellen. Carried 3/0.
- ❖ Planning Calendar: Trustees made corrections to the Fund Raising Calendar. Bronna will correct the document.
- ❖ General Operation Procedures and Bylaws: Trustees reviewed the General Operating Procedures and the Bylaws and made corrections. Bronna will correct the documents.

NEW BUSINESS:

- ❖ **A motion was made by Janis to recommend that Joanne Leveille be appointed by the Selectboard to fill the unexpired Library Trustee seat vacated by Melissa Ferris until the 2019 Vernon Town Meeting. Seconded by Ellen. Carried 3/0.**

EXECUTIVE SESSION:

- ❖ **Because it is time for our annual evaluation of the Library Director, a motion to enter into executive session to evaluate the Library Director was made by Bronna pursuant to Title 1 §313(a)(3) of the Vermont Statutes. Seconded by Janis. Carried 3/0.**

Trustees entered Executive Session at 5:45 pm; Jean Carr joined us at 5:49 pm; Executive Session ended at 6:15 pm. No decisions were made in Executive Session.

ANNOUNCEMENTS/INFORMATION:

- ❖ **A motion was made by Bronna that the August regular meeting of the Vernon Free Library Board of Trustees be held on Wednesday, August 15, 2018, at 4:30 pm in the Library. Seconded by Ellen. Carried 3/0.**

MEETING ADJOURNED AT 6:19 PM.

Respectfully Submitted by

Bronna Zlochiver, Acting Secretary