

**Vernon Free Library Board of Trustees  
Regular Meeting Minutes  
April 8, 2020**

**MEMBERS PRESENT:**

Bronna Zlochiver, Chair  
Joanne Leveille, Vice Chair/Clerk  
Kristen Dietrich, Recording Secretary  
Ian Hefele (joined at 4:45 PM)  
Elaine Dietrich

**STAFF:** Jean Carr, Library Director

**ABSENT:**

None

**GUESTS:**

Janis Pereira

**REGULAR MEETING:**

The meeting was held electronically via Zoom.com. Bronna Zlochiver called the meeting to order at 4:30 pm.

**PUBLIC PARTICIPATION:**

None

**CHAIR'S REMARKS:**

Bronna Zlochiver welcomed everyone to the meeting.

**APPROVAL OF THE MINUTES:**

- **A motion was made by Joanne Leveille to accept the minutes of the March 11, 2020, regular meeting as corrected**, Seconded by Kristen Dietrich. Carried 4-0 (Ian Hefele absent).

**CORRECTIONS to the March 11, 2020 Minutes**

- The minutes of the March 11, 2020 regular meeting were corrected to remove the following duplicate motion, **"A motion was made by Kristen Dietrich to nominate Joanne Leveille as Vice Chair**, Seconded by Bronna Zlochiver. Carried 4-0-1."

**LIBRARY DIRECTOR'S REPORT:**

Financial Report:

- As of April 2, 2020 The Vernon Free Library is at 75.68 % of fiscal year. Expenditures are at 71.69%.

**COURIER UPDATE:**

- A new contract for delivery was signed between VTLIB and PRIORITY for the period April 1, 2020 to March 31, 2021.
- Delivery cost will be \$20 per stop. VTLIB grant pays \$7.50 per stop in our current grant which runs from October 1, 2019 to September 30, 2020.

- The balance is being paid from our Postage line item. There's no word yet if VTLIB will be increasing the next grant to be a 50/50 match as before.

#### **OLD BUSINESS**

- June Plants, Books, and Bake Sale is being postponed due to COVID-19 lockdown and compliance with Governor's Directive

#### **NEW BUSINESS**

- Library staff status during COVID-19 lockdown and compliance with Governor's Directive
- **A motion was made by Elaine Dietrich to ratify paying the Library Staff until the first pay period of May 2020.** Seconded by Joanne Leveille. Carried 5-0.
- **A motion was made by Ian Hefele to pay the Library Staff through the end of fiscal year 2020.** Seconded by Joanne Leveille. Carried 5-0

#### **ANNOUNCEMENTS/INFORMATION**

- Trustees' next regular meeting will be Wednesday, May 13, 2020, at 4:30 pm.
- Trustee Orientation Session with Lara Keenan, VTLib representative will be Wednesday, May 13, 2020, at 4:30 pm.

**MEETING ADJOURNED AT 5:21 pm.**

**Respectfully Submitted by**

**Kristen Dietrich, Recording Secretary**